



APPLICATION FORM

CIE JUNE 2024 SERIES

APPLICANT DETAILS:

FULL NAME			
SURNAME			
GENDER	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	
ID/PASSPORT NUMBER			
DATE OF BIRTH			
ENGLISH FIRST (HOME) LANGUAGE	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
EMAIL			
MOBILE NUMBER			

SCHOOL STATUS:

ALMA MATER FULL TIME STUDENT	<input type="checkbox"/>		CIE NUMBER	
EAGLE HOUSE STUDENT	<input type="checkbox"/>		(LEAVE BLANK IF FIRST TIME REGISTER- NUMBER MAY CHANGE)	
PRIVATE HOMESCHOOL STUDENT	<input type="checkbox"/>			

EDUCATIONAL CENTRE DETAILS (if not Alma Mater)

EDUCATIONAL CENTRE NAME	
EMAIL	
CONTACT PERSON	

PARENT/GUARDIAN DETAILS

FULL NAME & SURNAME	
ID/PASSPORT NUMBER	
MOBILE NUMBER	
EMAIL ADDRESS	

EMERGENCY CONTACT DETAILS / MEDICAL CONDITIONS

NAME & SURNAME	
CONTACT NUMBER	

PLEASE LIST ANY MEDICAL CONDITIONS WE SHOULD BE AWARE OF

Please follow the "guideline to making entries" document attached and complete the table below:

<u>CODE</u>	<u>SYLLABUS NAME</u>	<u>OPTION CODE</u>	<u>RETAKE</u>
eg: 0460	eg: Geography	eg: BY	YES or NO

REGISTRATION PROCEDURES:

Teachers and Tutors have to advise their Candidates before registration concerning subjects and option codes.

Alma Mater administers the CIE examination, and does not provide career information to Private Candidates or Home Scholars. It is the responsibility of the parents/tutor centres to provide the correct information to students regarding subject choices, matric certificates etc.

Alma Mater International will NOT BE HELD RESPONSIBLE for incorrect option codes made by candidates/parents.

Complete the Application form and return as soon as possible

Please attach the following documents to your application:

- * ID Size Photo
- * Copy of student ID / Passport
- * Copy of Parent / Guardian ID / Passport of Guardian
- * **"Using your personal information"** document attached

You will receive the Electronic Statement of Entry via Email, containing the examination dates and session times for the registered subjects. A CIE number will be allocated to you if this is your first time entry with our Centre.

This document will state in red **Unsubmitted**.

Please check the following info on the Statement of Entry:

- * Spelling of your Name and Surname
- * Date of Birth
- * Qualification, Syllabus, Component and Code
- * National ID or Passport number
- * Gender

Please report any errors as soon as possible to avoid delays on the examination day and errors on the Candidate's Certificate. A fee will be charged after submission to amend errors.

You will receive an INVOICE on the **PARENT PORTAL** via **SCADSYS**.

Payment must be made, using the **ONLINE** parent portal. **NO** other payment method will be accepted.

Private & Eagle House students will receive parent portal login details for Alma Mater via email.

Should you require assistance accessing the parent portal, please contact ronel@almainternational.co.za.

A candidate will be entered for the examination once payment has been received. **Due date for payment: 17 February 2024** - no payment, no entry. Completed Statement of Entry will be emailed after series deadline.

This will be seen as: **Submitted**

RESULTS AND CERTIFICATES

The results for the May/June series will be available:

AS/A: 13 August 2024 and IGCSE 13 August 2024

Provisional statement of results will be despatched late August from the UK and you will be notified via email to collect.

Certificates will be despatched at the end of October from the UK and you will be notified via email for collection.

Please check your inbox regularly as all communication, timetables and notifications will be sent via email. Alma Mater students will receive certain information via TEAMS.

See the table below for fee structures. Fees payable per subject or syllabus:

LEVEL	FIRST ENTRY	LATE ENTRY FEE	Alma Mater International Nedbank Cheque account <u>Branch Code:</u> 198 765 <u>Account no:</u> 114 835 9311
ENTRY DEADLINE	7-Feb-24	3-Apr-24	
IGCSE	R 2,395	R 4,645	
AS LEVEL	R 2,700	R 4,950	
A LEVEL (A2)	R2,700	R4,950	
A LEVEL (A1 & A2)	R 3,960	R 6,210	
CIPQ	R3,800	No late entries	
LANGUAGES: ORAL	R 850	R 1,700	
SCIENCE PRACTICAL	R 950	R 1,900	

PLEASE NOTE: No entry will be submitted without proof of payment.

Please send all communication to: cie@almacambridge.org.za

Please use your Candidate number or Candidate Name and Surname in the subject line.

In case of an emergency, contact reception and the message will be communicated to the CIE Officer.

You are welcome to contact our office at: 011-660-7532/67 and leave a message for the CIE Officer.

Kind regards,



RINALDI MARITZ

CAMBRIDGE INTERNATIONAL EDUCATION